

**CITY OF MAPLE HEIGHTS  
COUNCIL MEETING AGENDA**

**Maple Heights Senior Center – 7:00 PM**

**April 3, 2019**

- |     |                                  |  |
|-----|----------------------------------|--|
| 1.  | Caucus: 6:30 pm                  | All members of Council                         |
| 2.  | Call to Order:                   | Council President Ron Jackson                  |
| 3.  | Invocation/Pledge of Allegiance: | Councilwoman Edwina Agee, District 7           |
| 4.  | Roll Call:                       | Council Clerk Leonette Cicirella               |
| 5.  | Special Presentation:            | Mayor Annette M. Blackwell                     |
| 6.  | Addendum:                        |  |
| 7.  | Approval of Minutes:             | February 20, 2019 (Regular Meeting of Council) |
| 8.  | Council Committee Reports:       |  |
| 9.  | Department Reports:              |  |
| 10. | Citizen's Comments:              | 3-minute limitation                            |
| 11. | Legislation:                     |  |

**2019-11 A RESOLUTION ACCEPTING A FUNDING AWARD FROM CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT UNDER THE 2019 COMPETITIVE MUNICIPAL SUPPLEMENTAL GRANT PROGRAM (CDSG) AND AUTHORIZING THE ENGINEER TO BEGIN THE PREPARATION OF PLANS AND SPECIFICATIONS AND TO SOLICIT REQUESTS FOR PROPOSALS (RFPs) FOR THE STAFFORD PARK POOL REHABILITATION PROJECT IN THE CITY OF MAPLE HEIGHTS AND DECLARING AN EMERGENCY.**

**Reading 3 (Blackwell)**

**2019-16 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CHRISTIAN UNITY BAPTIST CHURCH TO SELL THE UNIMPROVED VACANT LOT LOCATED AT 16847 BROADWAY AVENUE IN THE CITY OF MAPLE HEIGHTS AT THE FAIR MARKET VALUE OF \$5,000.00, AND DECLARING AN EMERGENCY.**

**Reading 2 (Blackwell)**

**2019-21 A RESOLUTION ENACTING A TEMPORARY MORATORIUM ON THE ENFORCEMENT OF SECTION 1494.07 OF THE CITY'S CODIFIED ORDINANCES REQUIRING POINT OF SALE/PROPERTY MAINTENANCE INSPECTIONS, AND DECLARING AN EMERGENCY.**

**Reading 2 (Blackwell)**

**2019-25 AN ORDINANCE REMOVING SECTION 1282.04(L) OF THE CITY'S CODIFIED ORDINANCES TO REMOVE "DAY CARE CENTER, ADULT OR CHILD," AS A CONDITIONALLY PERMITTED USE IN THE BROADWAY CORRIDOR OVERLAY (BCO) DISTRICT, AND DECLARING AN EMERGENCY.**

**Reading 2 (Blackwell)**

**2019-26 A RESOLUTION CHANGING THE REGULAR MEETING SCHEDULE OF COUNCIL FOR THE MONTHS OF JUNE, JULY AND AUGUST 2019, AND DECLARING AN EMERGENCY.**

**Reading 1 (Jackson)**

**2019-27 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH HR CONSTRUCTION SERVICES, LLC TO PROVIDE FOR THE CONSTRUCTION OF A STREET SWEEPING PAD AT THE DUNHAM ROAD SERVICE CENTER IN THE CITY OF MAPLE HEIGHTS, AND DECLARING AN EMERGENCY.**

**Reading 1 (Blackwell)**

**2019-28 A RESOLUTION AUTHORIZING THE MAYOR AND HOUSING MANAGER TO ACCEPT A DONATION OF ONE (1) UNIMPROVED PARCEL OF REAL PROPERTY LOCATED ALONG STEFANIK STREET, A PAPER STREET, INTO THE MAPLE HEIGHTS LAND REUTILIZATION PROGRAM, AND DECLARING AN EMERGENCY.**

**Reading 1 (Blackwell)**

**2019-29 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN EMPLOYEE ASSISTANCE SERVICE PROGRAM AGREEMENT WITH THE CENTERS FOR FAMILIES AND CHILDREN, AND DECLARING AN EMERGENCY.**

**Reading 1 (Blackwell)**

- 12. Expenditures over \$1,000.00**
- 13. Mayor's Report**
- 14. Council & Council President's Reports**
- 15. Adjournment**

**CITY OF MAPLE HEIGHTS COUNCIL MEETING**  
Maple Heights Senior Center  
15901 Libby Road, Maple Heights, OH 44137

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**April 3, 2019**

**7:00 p.m.**

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**ADDENDUM FOR**  
**REGULAR COUNCIL MEETING**  
**OF APRIL 3, 2019**

**LEGISLATION:**

**RESOLUTION NO. 2019-30**

**A RESOLUTION AUTHORIZING THE ENGINEER TO BEGIN THE PREPARATION OF PLANS AND SPECIFICATIONS FOR SEWER REPAIRS AND THE RESURFACING OF DUNHAM ROAD FROM THE WALTON HILLS CORPORATION LINE TO TURNEY ROAD AND AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATION AGREEMENT BETWEEN CUYAHOGA COUNTY AND THE CITY OF MAPLE HEIGHTS, AND DECLARING AN EMERGENCY.**

**Reading 1 (Blackwell)**

**RESOLUTION NO. 2019-31**

**A RESOLUTION AUTHORIZING THE MAYOR AND THE SERVICE DIRECTOR TO ENTER INTO A PURCHASING PARTICIPATION AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE PURCHASE OF SODIUM CHLORIDE (ROCK SALT) FOR CONTRACTS AWARDED IN 2019, AND DECLARING AN EMERGENCY.**

**Reading 1 (Blackwell)**

**RESOLUTION NO. 2019-11**

**INTRODUCED BY:** Mayor Annette M. Blackwell

**MOTION FOR ADOPTION BY:**

**A RESOLUTION ACCEPTING A FUNDING AWARD FROM CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT UNDER THE 2019 COMPETITIVE MUNICIPAL SUPPLEMENTAL GRANT PROGRAM (CDSG) AND AUTHORIZING THE ENGINEER TO BEGIN THE PREPARATION OF PLANS AND SPECIFICATIONS AND TO SOLICIT REQUESTS FOR PROPOSALS (RFPs) FOR THE STAFFORD PARK POOL REHABILITATION PROJECT IN THE CITY OF MAPLE HEIGHTS AND DECLARING AN EMERGENCY.**

**WHEREAS**, on November 30, 2018, per Council authorization outlined in **Resolution No. 2018-98, As Amended**, the Mayor and the City Engineer filed an application for funding to the Cuyahoga County Department of Development for the Stafford Park Pool Rehabilitation Project under the 2019 Community Development Supplemental Grant Program; and

**WHEREAS**, the Cuyahoga County Department of Development has recommended to the Cuyahoga County Council that the City of Maple Heights be awarded \$50,000.00 for the Stafford Park Pool Rehabilitation Project under the 2019 Community Development Supplemental Grant Program (CDSG) which will include the repair, renovation, and reopening of the municipally owned Stafford Park Pool for public use and recreation in Summer 2019.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

**Section 1.** The Mayor and/or City Engineer is hereby authorized and directed to accept the funding award for the Stafford Park Pool Rehabilitation Project from Cuyahoga County and is hereby authorized to sign and file all necessary documents and contracts required by the County to accept the award and comply with the requirements of the CDSG program.

**Section 2.** The City Engineer is hereby authorized and directed to begin the preparation of plans and specifications and to seek Request for Proposals (RFPs) from qualified firms for the repair and renovation necessary for the Stafford Park Pool Rehabilitation Project in the City of Maple Heights.

**Section 3.** The Council of the City of Maple Heights hereby authorizes and directs the Finance Director to amend the appropriations as required for the expenditures outlined within this Resolution:

**Section 4.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 5.** This Resolution constitutes an emergency measure necessary for the health and welfare of the residents of the City, and to begin the project in a timely manner which will allow the Stafford Park Pool to be rehabilitated in time for a June 2019 opening for public use, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2019

\_\_\_\_\_  
Ron Jackson, Council President

\_\_\_\_\_  
Annette M. Blackwell, Mayor

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST: \_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

**RESOLUTION NO.: 2019-16**

**INTRODUCED BY:** Mayor Annette M. Blackwell

**MOTION FOR ADOPTION BY:**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CHRISTIAN UNITY BAPTIST CHURCH TO SELL THE UNIMPROVED VACANT LOT LOCATED AT 16811 BROADWAY AVENUE IN THE CITY OF MAPLE HEIGHTS AT THE FAIR MARKET VALUE OF \$5,000.00, AND DECLARING AN EMERGENCY.**

**WHEREAS,** Christian Unity Baptist Church has advised the Mayor and Housing Manager that it desires to purchase the unimproved vacant lot located at **16811 Broadway Avenue, Maple Heights, Ohio, PPN: 781-15-006;** and

**WHEREAS,** the unimproved vacant lot located at **16811 Broadway Avenue, Maple Heights, Ohio, PPN: 781-15-006** is owned by the City through its Land Reutilization Program and the Mayor desires to sell the lot pursuant to R.C. 5722.07, with deed restrictions requiring the lot be used only for a parking lot and installation of landscaping to beautify the lot, at a fair market value of \$5,000.00 as determined by the Cuyahoga County Fiscal Officer. Said market value includes consideration of the afore-mentioned deed restrictions.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

**Section 1.** The Mayor is hereby authorized to enter into an Agreement to sell the unimproved vacant lot located at **16811 Broadway Avenue, Maple Heights, Ohio, PPN: 781-15-006,** with deed restrictions requiring the lot be used only for a parking lot and installation of landscaping to beautify the lot, at a cost of \$5,000.00 to Christian Unity Baptist Church.

**Section 2.** Pursuant to R.C. 5722.07 the fair market value of **PPN: 781-15-006,** including deed restrictions, as determined by the Cuyahoga County Fiscal Officer, is \$5,000.00. Pursuant to R.C. 5722.08 all of the proceeds from the sale of the lot shall be used to maintain the remaining parcels of real property held by the City in its Land Reutilization Program.

**Section 3.** The Mayor, Housing Manager and the Law Director are authorized to prepare, sign and file with the County Recorder and Fiscal Officer all documents and tender any closing fees necessary as the Seller to effect the transfer of **16811 Broadway Avenue, Maple heights, Ohio, PPN: 781-15-006** from the Maple Heights Land Reutilization Program to the Buyer, Christian Unity Baptist Church.

**Section 4.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 5.** This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason to immediately allow the Buyer to use and develop the lot, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2019

\_\_\_\_\_  
Ron Jackson, Council President

\_\_\_\_\_  
Annette M. Blackwell, Mayor

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST: \_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

**RESOLUTION NO.: 2019-21**

**INTRODUCED BY:** Mayor Annette M. Blackwell

**MOTION FOR ADOPTION BY:**

**A RESOLUTION ENACTING A TEMPORARY MORATORIUM ON THE ENFORCEMENT OF SECTION 1494.07 OF THE CITY'S CODIFIED ORDINANCES REQUIRING POINT OF SALE/PROPERTY MAINTENANCE INSPECTIONS, AND DECLARING AN EMERGENCY.**

**WHEREAS**, Section 1494.07 of the City's Codified Ordinances provides that the owner of record for any improved real estate used or intended to be used for residential dwelling unit(s) or commercial use group(s) shall obtain a certificate of inspection for the point of sale/property maintenance inspection prior to selling, transferring or conveying, or entering into an agreement to sell, transfer, or otherwise convey, an interest in such property; and

**WHEREAS**, currently pending in Federal District Courts for the Northern and Southern Districts of Ohio are two class action lawsuits filed by residents challenging the constitutionality of a municipalities' point of sale and property maintenance inspection requirements; and

**WHEREAS**, while the lawsuits are pending and until the Ohio General Assembly provides guidance to municipalities with regard to point of sale and property maintenance inspections, the Mayor believes that it is prudent for a temporary moratorium be placed on the enforcement of Section 1494.07.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

**Section 1.** A temporary moratorium is hereby placed on the enforcement of Section 1494.07 of the City's Codified Ordinances, which moratorium shall remain in effect until Council, after consultation with the Mayor and Law Director, by a motion duly made, terminates the temporary moratorium.

**Section 2.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 3.** This Resolution constitutes an emergency measure necessary for the public health and welfare and for the further reason to immediately cease enforcement of Section 1494.07 during the pendency of the lawsuits and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

**Resolution No. 2019-21**

**Page Two**

PASSED: \_\_\_\_\_, 2019

\_\_\_\_\_  
Ron Jackson, Council President

\_\_\_\_\_  
Annette M. Blackwell, Mayor

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST: \_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

**ORDINANCE NO.: 2019-25**

**INTRODUCED BY:** Mayor Annette M. Blackwell

**MOTION FOR ADOPTION BY:**

**AN ORDINANCE REMOVING SECTION 1282.04(L) OF THE CITY'S CODIFIED ORDINANCES TO REMOVE "DAY CARE CENTER, ADULT OR CHILD", AS A CONDITIONALLY PERMITTED USE IN THE BROADWAY CORRIDOR OVERLAY (BCO) DISTRICT, AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Mayor and Housing Manager have advised Council that in the interest of safety and economic development it is best for the City to remove adult and child day care centers as conditionally permitted uses in the Broadway Corridor Overlay District given the vacant store fronts and buildings, traffic, congestion, neighboring commercial businesses, and lack of adequate safe outdoor play areas; and

**WHEREAS**, Council desires to delete Section 1282.04(L) of the City's Codified Ordinances to remove adult and child day care centers as conditionally permitted uses in the Broadway Corridor Overlay (BCO) District; and

**WHEREAS**, Council, by a vote of  $\frac{3}{4}$  of its full membership, desires to waive the requirements in Charter Article XVI Sections 3 and 4 that the deletion of Section 1282.04(L) to remove adult and child day care centers as conditionally permitted uses in the Broadway Corridor Overlay (BCO) District be presented to the Planning and Zoning Commission for a report and recommendation before Council acts.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

**Section 1.** Section 1282.04(L) of the City's Codified Ordinances, entitled "Day Care Center, Adult or Child", is hereby deleted and Section (L) is to be designated as "reserved for future use".

**Section 2.** By a vote of  $\frac{3}{4}$  of its full membership, Council hereby waives the requirements in Charter Article XVI Sections 3 and 4 that the deletion of Section 1282.04(L) to remove adult and child day care centers as conditionally permitted uses in the Broadway Corridor Overlay (BCO) District be presented to the Planning and Zoning Commission for a report and recommendation before Council acts.

**Section 3.** The Clerk of Council is authorized and directed to forward a certified copy of this Ordinance to the publisher of the Codified Ordinances of the City for immediate inclusion of amended Section 1282.04 in the current print and electronic editions of the City's Codified Ordinances.

**Section 4.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 5.** This Ordinance constitutes an emergency measure necessary for the public health, safety and general welfare of the residents of the City and for the further reason to immediately prohibit applications for day care center conditional use permits in the BCO District, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2019

\_\_\_\_\_  
Ron Jackson, Council President

\_\_\_\_\_  
Annette M. Blackwell, Mayor

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST: \_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

**RESOLUTION NO. 2019-26**

**INTRODUCED BY:** Council President Ron Jackson

**MOTION FOR ADOPTION BY:**

**A RESOLUTION CHANGING THE REGULAR MEETING SCHEDULE OF COUNCIL FOR THE MONTHS OF JUNE, JULY AND AUGUST 2019, AND DECLARING AN EMERGENCY.**

**WHEREAS**, it is the desire of the Council, in accordance with Section 220.01(a)(1) of the Codified Ordinances of the City of Maple Heights, to change its regular meeting schedule and establish a summer schedule of meetings for the months of June, July, and August, 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

**Section 1.** Pursuant to Section 220.01(a)(1) of the City's Codified Ordinances, the regularly scheduled Council meetings for the months of June, July and August 2019 ("2019 summer months") are hereby changed. During the 2019 summer months, regular Council meetings shall be held on the first Wednesday of the month, and there will be no regular Council meeting on the third Wednesday of the month. Accordingly, the 2019 summer meetings of Council will be held at 7:00 p.m. on Wednesday, **June 5, 2019**, Wednesday, **July 3, 2019** and Wednesday, **August 7, 2019** at the Maple Heights Senior Center, 15901 Libby Road, Maple Heights, Ohio. Special Council meetings may be held as needed with proper notice.

**Section 2.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 3.** This Resolution constitutes an emergency measure necessary for the daily operation of municipal departments, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2019

\_\_\_\_\_  
Ron Jackson, Council President

\_\_\_\_\_  
Annette M. Blackwell, Mayor

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

**Resolution No. 2019-26**  
**Page Two**

ATTEST: \_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

**RESOLUTION NO. 2019-27**

**INTRODUCED BY:** Mayor Annette M. Blackwell

**MOTION FOR ADOPTION BY:**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH HR CONSTRUCTION SERVICES, LLC TO PROVIDE FOR THE CONSTRUCTION OF A STREET SWEEPING PAD AT THE DUNHAM ROAD SERVICE CENTER IN THE CITY OF MAPLE HEIGHTS AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Maple Heights Service Director and City Engineer have informed the Mayor that the City of Maple Heights needs to perform work in order to maintain compliance with the Ohio Environmental Protection Agency (OEPA) and the Small MS4 (Municipal Separate Storm Water System) permit; and

**WHEREAS**, the City of Maple Heights is currently operating under the Ohio EPA's National Pollutant Discharge Elimination System (NPDES) Storm Water General Permit Coverage (Small MS4 General Permit) which gives authorization to discharge to the surface waters of Ohio; and

**WHEREAS**, the Ohio EPA's (NPDES) Storm Water General Permit for a Small MS4 requires the City of Maple Heights to provide effective storm water management by using a holistic system management approach known as Best Management Practices (BMPs); and

**WHEREAS**, the Ohio EPA's BMPs encourage Pollution Prevention and Good Housekeeping at all municipal facilities including, but not limited to, service facilities, maintenance areas, storage yards, waste transfer stations and salt storage areas; and

**WHEREAS**, municipal activities such as waste collection and street sweeping require proper containment of materials to ensure no pollutants are released into MS4s that ultimately discharge to the surface waters of Ohio; and

**WHEREAS**, the Northeast Ohio Regional Sewer District (NEORS) provides funding to Member Communities, including the City of Maple Heights, for community specific storm water management projects under the Community Cost-Share Program; and

**WHEREAS**, the City Engineer and the Service Director have been informed by the NEORS that the proper containment of solid waste and street sweepings would effectively serve as a Pollution Prevention and Good Housekeeping BMP and thus qualify as a storm water management project eligible for Community Cost-Share Program funds; and

**WHEREAS**, the City Engineer and the Service Director were successful in their application to the NEORS for the disbursement of Community Cost-Share Program funds associated with solid waste handling, storage yard maintenance, non-authorized storm water discharge assessment and OEPA MS4 storm water permit requirements (2019 MS4 Storm water Management) work in the amount up to One Hundred Thirty Five Thousand Dollars (\$135,000.00), which includes the containment of solid waste and street sweeping material; and

**WHEREAS**, the City Engineer sought nine (9) price proposals and received two (2) price proposals for the containment of street sweepings and miscellaneous waste and determined that HR Construction Services, LLC has submitted the lowest and best proposal, which proposal is in the total amount of Nineteen Thousand Eight Hundred Sixty One Dollars and Zero Cents (\$19,861.00) for the construction of a street sweeping pad. Services are to be billed based on actual work performed.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

**Section 1.** The Mayor is authorized to enter into a contract with HR Construction Services, LLC to provide a street sweeping pad for the containment of street sweepings and miscellaneous waste, as more fully described in the price proposal on file in the Office of the Clerk of Council. The total cost for the street sweeping pad shall not exceed Nineteen Thousand Eight Hundred Sixty One Dollars and Zero Cents (\$19,861.00).

**Section 2.** The Council of the City of Maple Heights hereby authorizes and directs the Finance Director to amend the appropriations as required for the expenditures outlined within this Resolution:

**Section 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 4.** This Resolution constitutes an emergency measure necessary for the public health and welfare of the City's residents and to ensure the timely completion of the construction, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2019

\_\_\_\_\_  
Ron Jackson, Council President

\_\_\_\_\_  
Annette M. Blackwell, Mayor

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST: \_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council



City of Maple Heights  
5353 Lee Road  
Maple Heights, Ohio 44137

March 26, 2019

Attention: Council

Re: Street Sweeping Pad  
Request for Proposal (RFP) Results and Contract Award Recommendation

Dear Council,

Nine (9) Price Proposals were sought and two (2) Price Proposals were received for the Street Sweeping Pad work before the established 4:00 pm Monday March 25, 2019 deadline. The Price Proposals received for the project ranged from a high price proposal of \$23,174.72 to a low price proposal of \$19,861.00.

The City of Maple Heights is currently operating under the Ohio Environmental Protection Agency MS4 (Municipal Separate Storm Water System) permit which requires the City of Maple Heights to provide effective storm water management. Minimum Control Measure (MCM) 6 of the MS4 permit requires that the City of Maple Heights develop an operation and maintenance program that has the ultimate goal of preventing or reducing pollutant runoff from municipal operations. The construction of a street sweeping pad will effectively address the MCM 6 permit requirements.

The City of Maple Heights agreement with the Northeast Ohio Regional Sewer District (NEORS) calls for the cost of miscellaneous stormwater pollution prevention activities, including the containment of street sweepings and miscellaneous material, to be reimbursed through the Community Cost Share Program up to a total of \$135,000.00. The cost of this project is 100% reimbursable by the NEORS.

Copies of the proposals are attached for your use. In the case of HR Construction Services, LLC and Resitech Construction, the proposals were submitted with the substantial completion date not correlating with the proposed start date and number of days to complete. This discrepancy is inconsequential to the proposals and total completion date of June 28, 2019. The lowest and best price proposal was submitted by HR Construction Services, LLC, MBE, CSB, FBE, LPE certified with a proposal amount of \$19,861.00. I recommend that Council authorize the Mayor to enter into a contract with HR Construction Services, LLC for the Street Sweeping Pad work per the submitted proposal.

The earliest start date for the project was given as April 15, 2019 and the number of days to complete is 12 days. I will be attending the Wednesday April 3, 2019 Council Caucus meeting to discuss the project in greater detail. Please feel free to call or email if you have any questions regarding this project prior to the meeting.



Respectfully,

A handwritten signature in black ink, appearing to read 'Edward J. Hren'.

Edward J. Hren, P.E.  
Maple Heights City Engineer

cc: Mayor Annette M. Blackwell  
Finance Director Tinita Tillman  
Law Director Frank Consolo  
Service Director Tony Ciresi

TO: CITY OF MAPLE HEIGHTS  
 5353 LEE ROAD  
 MAPLE HEIGHTS, OHIO 44137

PRICE PROPOSAL FOR

**MAPLE HEIGHTS STREET SWEEPING PAD**

JOB # 19154

3/13/2019

				TOTAL	
Item	Description	Unit	Qty	Unit Price	Total Price
1	SITE PREPARATION	LUMP	1	1,450.00	1,450.00
2	SUBGRADE REMOVAL AND REPLACEMENT (Contingency)	CY	2	1,175.00	2,350.00
3	CONCRETE PAD	LUMP	1	2,930.00	2,930.00
4	PRE-CAST CONCRETE BLOCK FOUNDATION WALL	LUMP	1	5,125.00	5,125.00
5	BOLLARDS	EACH	2	943.00	1,886.00
6	12" WIDE SPEED BUMP	LF	14	80.00	1,120.00
7	PROJECT CONTINGENCY	LUMP	1	N/A	\$ 5,000.00
				<b>TOTAL COST =</b>	<b>\$19,861.00</b>
				Proposed Start Date:	4-15-19
				Number of Days to Complete:	12

\*\*\*\* Note: Include ITEM 7 - PROJECT CONTINGENCY when tabulating TOTAL PROJECT COST

\*\*\*\* **PREVAILING WAGE REQUIREMENTS:** Bidders must comply with the prevailing wage rates on Public Improvements in Cuyahoga County and the City of Maple Heights, Ohio, as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, 614.644.2239.

ALL WORK AND RELATED ITEM COSTS TO INCLUDE THE FOLLOWING:

1. CONTRACTOR REGISTRATION WITH THE MAPLE HEIGHTS BUILDING DEPARTMENT
2. Conformance to IMPROVEMENT PLANS Titled "Maple Heights Street Sweeping Pad"
3. Conformance to GENERAL CONDITIONS
4. Conformance to DETAILED SPECIFICATIONS

CONTRACTOR: HR Construction Services, LLC

SIGNATURE:  \_\_\_\_\_

TITLE: Project Manager

DATE: 3/25/19

EARLIEST STARTING DATE: 4-15-19

SUBSTANTIAL COMPLETION DATE: 4/30/19

TOTAL COMPLETION DATE BY: June 28th, 2019

E-MAIL QUOTES TO JULIE HESSEDENCE BY MARCH 25TH, 2019 at 4:00 PM

E-MAIL: [hessedence@cvelimited.com](mailto:hessedence@cvelimited.com)

TO: CITY OF MAPLE HEIGHTS  
 5353 LEE ROAD  
 MAPLE HEIGHTS, OHIO 44137

PRICE PROPOSAL FOR  
**MAPLE HEIGHTS STREET SWEEPING PAD**

JOB # 19154  
 3/13/2019

Item	Description	Unit	Qty	TOTAL	
				Unit Price	Total Price
1	SITE PREPARATION	LUMP	1	2,750.00	2,750.00
2	SUBGRADE REMOVAL AND REPLACEMENT (Contingency)	CY	2	246.36	492.72
3	CONCRETE PAD	LUMP	1	7,200.00	7,200.00
4	PRE-CAST CONCRETE BLOCK FOUNDATION WALL	LUMP	1	5,470.00	5,470.00
5	BOLLARDS	EACH	2	550.00	1,100.00
6	12" WIDE SPEED BUMP	LF	14	83.00	1,162.00
7	PROJECT CONTINGENCY	LUMP	1	N/A	\$ 5,000.00
				<b>TOTAL COST =</b>	<b>23,174.72</b>
				Proposed Start Date:	4/15/2019
				Number of Days to Complete:	21

\*\*\*\* Note: Include ITEM 7 - PROJECT CONTINGENCY when tabulating TOTAL PROJECT COST  
 \*\*\*\* **PREVAILING WAGE REQUIREMENTS:** Bidders must comply with the prevailing wage rates on Public Improvements in Cuyahoga County and the City of Maple Heights, Ohio, as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, 614.644.2239.

- ALL WORK AND RELATED ITEM COSTS TO INCLUDE THE FOLLOWING:**
1. CONTRACTOR REGISTRATION WITH THE MAPLE HEIGHTS BUILDING DEPARTMENT
  2. Conformance to IMPROVEMENT PLANS Titled "Maple Heights Street Sweeping Pad"
  3. Conformance to GENERAL CONDITIONS
  4. Conformance to DETAILED SPECIFICATIONS

CONTRACTOR: RESITECH CONSTRUCTION  
 SIGNATURE: [Signature]  
 TITLE: PRESIDENT  
 DATE: 3/22/2019  
 EARLIEST STARTING DATE: 4/15/2019  
 SUBSTANTIAL COMPLETION DATE: 5/4/2019  
 TOTAL COMPLETION DATE BY: June 28th, 2019

**RESOLUTION NO. 2019-28**

**INTRODUCED BY:** Mayor Annette M. Blackwell

**MOTION FOR ADOPTION BY:**

**A RESOLUTION AUTHORIZING THE MAYOR AND HOUSING MANAGER TO ACCEPT A DONATION OF ONE (1) UNIMPROVED PARCEL OF REAL PROPERTY LOCATED ALONG STEFANIK STREET, A PAPER STREET, INTO THE MAPLE HEIGHTS LAND REUTILIZATION PROGRAM, AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Mayor and Housing Manager have advised Council that Federation Holdings, Inc. a/k/a The Jewish Federation, owns one (1) undeveloped parcel of land along Stefanik Street, a paper street, designated as **Permanent Parcel No.: 782-05-054**, which parcel was devised to the Federation by a member and that it would like to now donate it to the City.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

**Section 1.** The Mayor and Housing Manger are authorized to accept from Federation Holdings, Inc. a/k/a The Jewish Federation, one (1) undeveloped parcel of land along Stefanik Street, a paper street, designated as **Permanent Parcel No.: 782-05-054**, into the Maple Heights Land Reutilization Program.

**Section 2.** The Mayor, Housing Manager and the Law Director are authorized to prepare, sign and file with the County Recorder and Fiscal Officer all documents and tender any closing fees necessary to effectuate the transfer of the real property into the Maple Heights Land Reutilization Program.

**Section 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 4.** This Resolution constitutes an emergency measure necessary for the health, safety and general welfare of the residents of the City, and to immediately place this unimproved real property into the City's Land Reutilization Program for return to productive tax paying status and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2019

\_\_\_\_\_  
Ron Jackson, Council President

\_\_\_\_\_  
Annette M. Blackwell, Mayor

**Resolution No. 2019-28**

**Page Two**

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST: \_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

**RESOLUTION NO. 2019-29**

**INTRODUCED BY:** Mayor Annette M. Blackwell

**MOTION FOR ADOPTION BY:**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN EMPLOYEE ASSISTANCE SERVICE PROGRAM AGREEMENT WITH THE CENTERS FOR FAMILIES AND CHILDREN, AND DECLARING AN EMERGENCY.**

**WHEREAS,** the Mayor has recommended to Council that it is in the best interest of the City that its employees have access to an employee assistance program and counseling (EAP) and recommends such services be provided by The Centers For Families And Children (The Centers); and

**WHEREAS,** The Centers' services will include assessment, referral and problem focused counseling sessions for full-time employees and their family members; management consultations; fitness for duty consultations and support; critical incident response; and wellness coaching; and

**WHEREAS,** The Centers will bill the City \$26.00 per employee per year based upon a three (3) session model for 100 full-time employees, with the minimum payment being \$2,600.00 per year.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

**Section 1.** The Mayor is authorized and directed to enter into a contract with The Centers to provide an employee assistance service program (EAP) for full-time City employees at the rate of \$26.00 per employee, per year, for a minimum cost of \$2,600.00 per year, all as is more fully set forth in the Employee Assistance Service Program Agreement which is on file in the Law/HR Department.

**Section 2.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 3.** This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason that the City desires to make EAP services immediately available to its full-time employees, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2019

\_\_\_\_\_  
Ron Jackson, Council President

\_\_\_\_\_  
Annette M. Blackwell, Mayor

**Resolution No. 2019-29**  
**Page Two**

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST: \_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

**City of Maple Heights**  
**Council Expenditures over \$1,000.00**  
**Wednesday, April 03, 2019**

Date Requested	APPROVAL NUMBER	Requested By	Fund/Dept./Account	Fund	Department	Account	Beginning Department Budget Balance	Department Cost	Remaining Budget Balance	VENDOR	ITEM and DESCRIPTION	Add'l \$ Needed	Transfer from Budget Acct
3/15/2019	2019-034	Fire Chief	252-1200-55071	Amb. Billing	Fire	Maintenance	\$96,586.06	\$1,495.96	\$95,090.10	Countryside Truck Service	Replace Defective DEF Head, Diagnostics, Lubes, Supplies for E1		
<i>Total Cost for Approval:</i>								\$1,495.96					
3/25/2019	2019-035	Service Director	270-6100-55070	SCMR	Service	Equipment	\$428,479.29	\$14,340.00	\$414,139.29	Chagrin Pet & Power Equipment	(1) Scag Tuf Tiger Mower with Bagger		
<i>Total Cost for Approval:</i>								\$14,340.00					
3/27/2019	2019-036	Service Director	270-6100-55072	SCMR	Service	Parts	\$414,139.29	\$1,292.00	\$412,847.29	Southeastern Equipment	Drive Chain, Spocket, & Gasket for Case Uniloader		
<i>Total Cost for Approval:</i>								\$1,292.00					
3/29/2019	2019-037	Fire Chief	252-1200-55072	Amb. Billing	Fire	Parts	\$95,090.10	\$1,476.99	\$93,613.11	Countryside Truck Service	Repairs to RS1, Kingpins & Relignment		
<i>Total Cost for Approval:</i>								\$1,476.99					
3/29/2019	2019-038	Fire Chief	252-1200-55072	Amb. Billing	Fire	Parts	\$93,613.11	\$2,179.22	\$91,433.89	Dunaham Auto Body	Repairs to RS1, Front End Parts		
<i>Total Cost for Approval:</i>								\$2,179.22					
<b>TOTAL</b>								<b>\$20,784.17</b>					

All Approved      \_\_\_\_\_ YES      \_\_\_\_\_ NO

Pull Out # \_\_\_\_\_

\_\_\_\_\_  
 Council President



**COUNTRYSIDE TRUCK SERVICE, INC.**

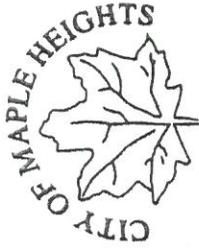
16100 G.A.R. HIGHWAY  
 BOX 196  
 MONTVILLE, OH 44064  
 (440) 968-3505 / 1-800-544-9475

**Estimate**

3/15/2019	02-02-19-23

MAPLE HEIGHTS FIRE DEPARTMENT 5520 WARRENSVILLE CENTER RD. MAPLE HEIGHTS OHIO 44137
---

		PROJECT	
DESCRIPTION	QTY	COST	TOTAL
This estimate is for Maple Heights Fire Department for repairs to unit E1 HS5781 03/15/2019			
Pickup and delivery to Maple Heights Fire Department.	1	50.00	50.00
Estimated labor to replace defective DEF head on DEF Tank. Computer scan shows active diagnostic code for DEF temperature reading fault. Sensor reading is 185 degrees with ambient of 60 degrees. Will have to replace and clear codes.	2	100.00	200.00
Supphen supplied DEF module.	1	1,150.97	1,150.97
Vehicle diagnostic computer scan	1	59.99	59.99
Misc. shop tubes & supplies	1	35.00	35.00
This estimate shall be good for 30 days from the above listed date. If there are any questions regarding this invoice please contact Jim or Jimmy at Countryside.			
Thank you for the business!			
<b>TOTAL</b>			\$1,495.96



2019-035

REQUEST FOR A PURCHASE ORDER  
(THIS IS NOT A PURCHASE ORDER)

CITY OF MAPLE HEIGHTS  
Department of Administrative Services  
Purchasing Division

Date: 3-25-19

Suggested Supplier: Chargin Pet & Power Equipment Ship To: 5353 Lee Rd  
Address: 188 Selon Rd Maple Hts OH  
Chargin Falls OH 44022  
Telephone No.: 440-247-3118 44137

QUANTITY		UNIT PRICE	TOTAL
1	Scag Turf Tiger II 61V	-	11,774.40
1	Scag 3 Bag Catcher	-	1,356.00
1	STIHL 900 Install Kit	-	1029.60
-	Pro. Prep Tech labor	2 x 90	180.00
	Mower with Bagger		
	City lots -		



Total Amount: 14,340

Date Required: \_\_\_\_\_  
Appropriation Code(s): 270-6100-55070 Requisitioned By: [Signature]  
Equipment Approved By: [Signature]  
(Departmental Director/Chief)

Competitive Price Quotations: \_\_\_\_\_ Date Received by Purchasing Division: \_\_\_\_\_

\$ 428,479.29



Q U O T A T I O N

PHONE # (216)662-8967      DATE: 3/19/2019  
 CELL # (216)406-3015 (KEN)      ORDER # 152802  
 ALT # (216)390-7897      CUSTOMER # 118125  
 P.O.# qufoe KEN      CP: Todd K  
 TERMS: Net 15 EOM      LOCATION: 1  
 SALES TYPE: Quote      STATUS: Active

1885010107AD  
 CHAGRINFALLS, OH 44022  
 WWW.CHAGRINPETSERVICES.COM

**BILL TO 118125**

City Of Maple Heights\*  
 Recreation Department 5353 Lee Road  
 Maple Heights, OH 44137

**SHIP TO**

CITY OF MAPLE HEIGHTS  
 RECREATION DEPARTMENT 5353 LEE  
 ROAD  
 MAPLE HEIGHTS, OH 44137

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
SCA	STTII-61V-37BV-EFI	SCAG TURF TIGER II 61V 37HP Briggs Vanguard EFI 2019 SC841Z	1	\$13,599.00	\$11,774.40	\$11,774.40
PACE	SC900S	SCAG 3 BAG CATCHER SYSTEM 16 bushel	1	\$1,799.95	\$1,356.00	\$1,356.00
PACE	SC900X	STTII 900X INSTALL KIT	1	\$1,349.95	\$1,029.60	\$1,029.60
****	*898	#898 PROFESSIONAL PREP TECH LABOR	2	\$90.00	\$90.00	\$180.00
CPG	BA	Bid Assist	1	\$0.00	\$0.00	\$0.00

No returns on electrical or special order items. All Used Equipment Sales are final. There may be a 20% restocking fee imposed on returned items. All parts returns must be accompanied by the original receipt and be made within 30 days.  
 Thank you for your business!

Introducing Winters hours starting January, 2nd 2019  
 M thru Sat 8am - 5pm and closed Sundays until April 2019

Visit our website for more information; [www.chagrinoutdoors.com](http://www.chagrinoutdoors.com)

SUBTOTAL: \$14,340.00  
 TAX: \$0.00  
 ORDER TOTAL: \$14,340.00

Authorized By: \_\_\_\_\_



CITY OF MAPLE HEIGHTS  
Department of Administrative Services  
Purchasing Division

2019-036

REQUEST FOR A PURCHASE ORDER  
(THIS IS NOT A PURCHASE ORDER)

Date: MARCH 27, 2019

Suggested Supplier: SOUTHEASTERN EQUIPMENT Ship To: SERVICE DEPT  
Address: 1500 INDUSTRIAL PKWY S 5501 DUNHAM RD  
BRUNSWICK, ON L4R1Z MAPLE HTS, ON L4H1S7

Telephone No.: 130 225 6511

QUANTITY		UNIT PRICE	TOTAL
1	DRIVE CHAIN	\$ 119.60	\$ 119.60
1	DRIVE CHAIN	\$ 116.75	\$ 116.75
1	DRIVE SPOCKET	\$ 496.80	\$ 496.80
1	DRIVE SPOCKET	\$ 437.60	\$ 437.60
1	GASKET	\$ 21.00	\$ 21.00
	FREIGHT		\$ 50.00
	CASE UNILoader		
	SERVICE DEPT		
*	SEE ATTACHED QUOTE		



Total Amount: \$ 1292.00

Date Required: A.S.A.P.  
Appropriation Code(s): 270-6100 55072  
PARTS  
Requisitioned By: [Signature]  
Approved By: [Signature]  
(Departmental Director/Chief)

Date Received by Purchasing Division:

414,139.29

Customer  
962893

P A R T S O R D E R  
\*\* \*\*\*\*\*ESTIMATE\*\*\*\*\* \*\*

Document  
C21850

Pg  
1

3/27/19 14:20

Sold TO  
CITY OF MAPLE HEIGHTS  
JAMES  
5353 LEE ROAD  
MAPLE HTS OH 44137

Ship TO  
CITY OF MAPLE HEIGHTS  
JAMES  
5353 LEE ROAD  
MAPLE HTS OH 44137

216-000-0000

216-000-0000  
FOB PREPAY AND ADD FREIGHT

Br Trk Make	Model	Serial	Equipment	Meter	Sls	Customer P.O.
009					999	

Order	Ship	Description	Each	Amount
		Taken By	Ordered	3/27/19
		DEAN LANIGAN		
		SHIP COMPLETE		
1	1	IC H435116	CHAIN NONSTK	119.60
1	1	IC H435117	CHAIN AS NONSTK	166.75
1	1	IC H435243	DRIVE SP NONSTK	496.80
1	1	IC H435258	DRIVE SP NONSTK	437.00
1	1	IC D136535	GASKET NONSTK	21.85
1	1	SHIPPING/HANDLING		50.00
		NON-TAXABLE GOVERNMENT		.00

REMIT TO: SOUTHEASTERN EQUIPMENT CO INC  
PO BOX 536 CAMBRIDGE OH 43725

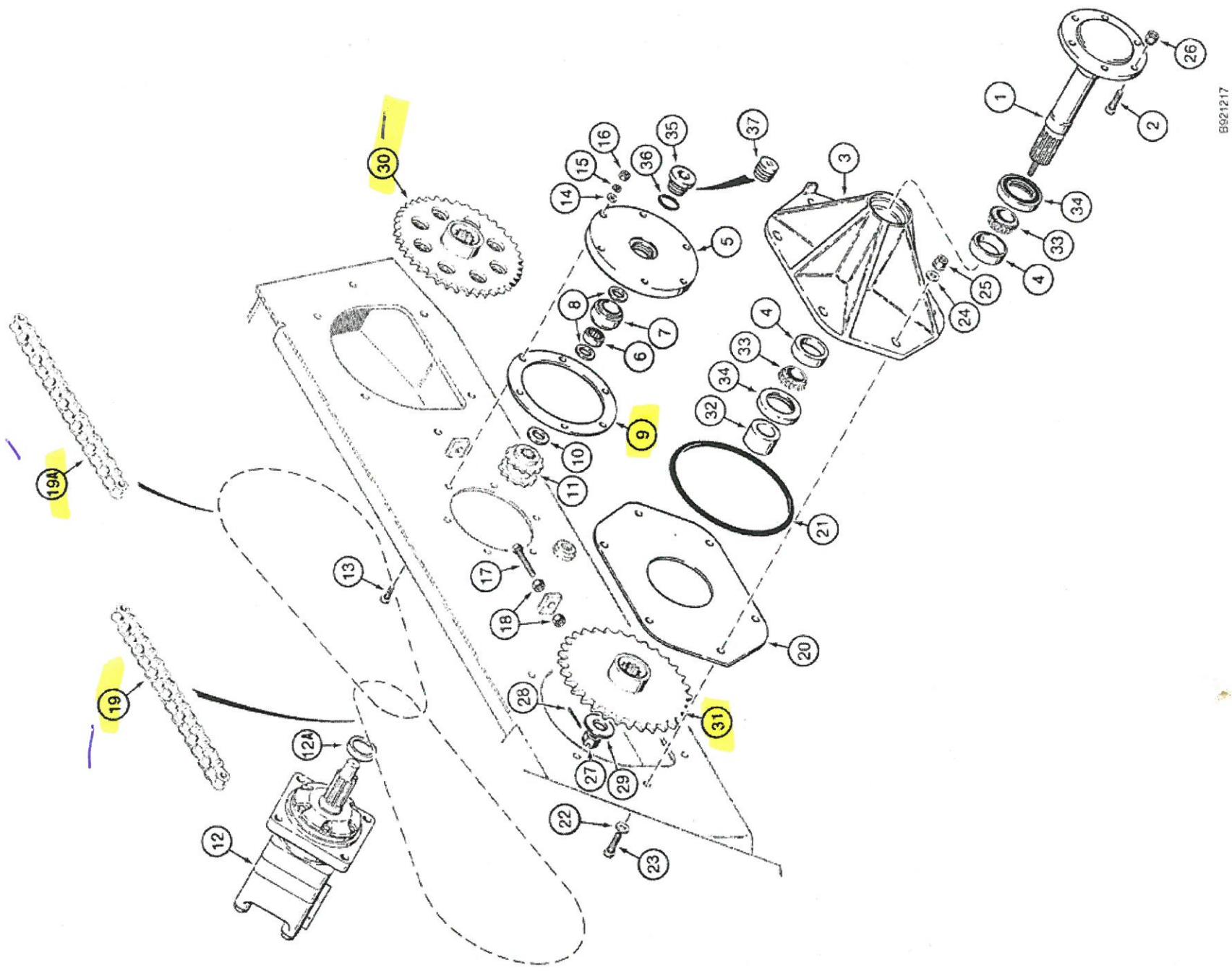
Weight	47.0 lb	Total
		1,292.00

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_ Pulled By \_\_\_\_\_ Checked By \_\_\_\_\_

ALL ITEMS ARE 2-3 DAYS OUT

Serial Number:

Navigated Path: Case CE NAR > LIGHT EQUIPMENT > SKID STEER LOADERS > UNI-LOADER > 1840 - CASE UNI-LOADER SKID STEER  
LOADER (1/89-) > 06 - POWER TRAIN > 06-12 - AXLES - DRIVE CHAINS, - JAF0098608 >



89021217



2019-037

REQUEST FOR A PURCHASE ORDER

(THIS IS NOT A PURCHASE ORDER)

Date: 3/21/2019

Suggested Supplier: Countryside Truck Service, Inc.
Address: 16100 G.A.R. Highway Box 196
Montville, OH 44064
Telephone # 440-968-3505

Ship To: Maple Hts. Fire Dept.
5520 Warr. Ctr. Rd.
Maple Hts., OH 44137
Tax ID: 34-1895034

Table with columns: Quantity, Item, Unit Price, Total. Row 1: RS1 kingpins and relignment from MVA 3/1/2019, \$ 1,476.99. Includes a purple circular stamp: FINANCE RECEIVED MAR 2019.

TOTAL: \$ 1,476.99

Date Required: ASAP

Appropriation Code: 252 1200 55072 PAETS

Requisition By: V. KAVALIUNAS

Competitive Price Quotations:

Approved By: [Signature]

Date Received by Purchasing Div.

\$95090.90

**COUNTRYSIDE TRUCK SERVICE, INC.**

16100 G.A.R. HIGHWAY  
 BOX 196  
 MONTVILLE, OH 44064  
 (440) 968-3505 / 1-800-544-9475

**Estimate**

3/15/2019	02-02-19-24
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MAPLE HEIGHTS FIRE DEPARTMENT 5520 WARRENSVILLE CENTER RD. MAPLE HEIGHTS OHIO 44137
---

				PROJECT
DESCRIPTION	QTY	COST	TOTAL	
This estimate is for repairs to Maple Heights Fire Department Rescue 1 - 2015 TerraStar Pickup and delivery to Maple Heights Fire Department. Estimated labor charges to replace king pins on both sides - Additional time estimated if king pins are frozen in knuckles OEM Kingpin kits OEM Seals OEM Kingpin caps Alignment and roadtest required after repairs. Misc. shop lubes & supplies This estimate shall be good for 30 days from the above listed date. This estimate does not cover any additional unforeseen damages that may require additional repairs. If there are any questions regarding this estimate please contact Jim or Jimmy at Countryside. Thank you for your business!	1 9 1 2 2 1.5 1	50.00 100.00 229.77 11.83 41.78 100.00 40.00	50.00 450 <sup>000</sup> 900.00 229.77 23.66 83.56 150.00 40.00	
<b>TOTAL</b>				\$1,476.99



2019-038

REQUEST FOR A PURCHASE ORDER

(THIS IS NOT A PURCHASE ORDER)

Date: 3/21/2019

Suggested Supplier: Dunham Auto Body
Address: 5452 Dunham Rd.
MAPLE HTS., OH 44137
Telephone # 216-662-2372

Ship To: Maple Hts. Fire Dept.
5520 Warr. Ctr. Rd.
Maple Hts., OH 44137
Tax ID: ON FILE

Table with columns: Quantity, Item, Unit Price, Total. Row 1: RS1 repairs from MVA on 03/01/2019, \$ 2,179.22. Row 2: Front End parts and repairs. Includes a purple circular stamp: FINANCE, MAR 2019, RECEIVED, 1234567890111213141516171819202122232425262728293031.

TOTAL: \$ 2,179.22

Date Required: ASAP

Appropriation Code: 252 1200 55072 Parts

Competitive Price Quatations:

Requisition By: V. Kavaliunas

Approved By: [Signature]

Date Received by Purchasing Div.

DUNHAM AUTO BODY & COLLISION INC  
 5452 DUNHAM ROAD  
 MAPLE HEIGHTS, OH 44137  
 216-662-2372 FAX: 216-662-3111  
 FAMILY OWNED & OPERATED IN MAPLE HEIGHTS SINCE 1970

\*\*\* PRELIMINARY ESTIMATE \*\*\*

03/01/2019 02:38 PM

**Owner**

Owner: MAPLE HTS FIRE DEPT  
 City State Zip: FAX: (216)587-9055

**Inspection**

Inspection Date: 03/01/2019 02:49 PM Inspection Type:

**Repairer**

Repairer: DUNHAM AUTO BODY INC.  
 Address: 5452 DUNHAM ROAD  
 City State Zip: Maple Heights, OH 44137  
 Contact:  
 Work/Day: (216)662-2372  
 FAX: (216)662-3111  
 Work/Day:

Target Complete Date/Time: Days To Repair: 4

**Vehicle**

2016 International Terraster STD 2 DR Crew Cab  
 MaxxForce 7 6.4L  
 6-Speed Automatic

Lic Expire:  
 Veh Insp# :  
 Condition:  
 Ext. Color: RED  
 Ext. Refinish: Two-Stage

VIN: 1HTJSSKK9GH413784  
 Mileage Type: Actual  
 Code: T999Z4  
 Int. Color:  
 Int. Refinish: Two-Stage

**Options**

4-Wheel Drive  
 Black Bumper(s)  
 Cruise Control  
 Heated Power Mirrors  
 Spring Suspension

AM/FM Stereo  
 Chrome Grille  
 Fuel Tank Cab Step(s)  
 Power Steering  
 Tilt Steering Wheel

Air Conditioning  
 Cold Air Intake (truck)  
 Halogen Headlights  
 Single Exhaust System

**Damages**

Line	Op	Guide	MC Description	MFR.Part No.	Price	ADJ% B%	Hours	R
------	----	-------	----------------	--------------	-------	---------	-------	---

Front Bumper	1	E	6	Bumper,Front >> CERNI MOTORS 440-352-0731	NEW PART \$1,002.22*		1.5*	SM
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03/06/2019 10:48 AM

Page 1 of 3

**Front Body And Windshield**

2 I 104	Fender,Front RT	Repair	6.0*	SM
3 L 104	Fender,Front RT	Refinish	2.9*	RF
		2.9 Surface		

**Manual Entries**

4 SB M60	Hazardous Waste Removal	Sublet Repair	\$5.00*	SM
5 RI	RT MIRROR	R & I Assembly		SM*
6 RI	RT SIDE LITE	R & I Assembly		SM*
7 E	SIREN ASSY.	Replace OEM	\$380.00*	SM*
	>> REPAIR WIRING ALSO LIFE LINE AMBULANCE MARK THOMAS 724-339-1600		+25.00	

7 Items

**Estimate Total & Entries**

Gross Parts	\$1,362.22
Paint & Materials	\$87.00
Line Item Markup	\$90.00
Parts & Material Total	\$1,539.22

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs
Sheet Metal (SM)	\$50.00	3.8	6.0	9.8
Mech/Elec (ME)	\$65.00			
Frame (FR)	\$55.00			
Refinish (RF)	\$50.00	2.9		2.9
<b>Labor Total</b>				12.7 Hours
Sublet Repairs				\$5.00
<b>Gross Total</b>				\$635.00
<b>Net Total</b>				\$2,179.22
				\$2,179.22

Alternate Parts C/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 44137 Default  
 Recycled Parts No  
 Rate Name Default

Audatex Estimating 8.0.642 Update 4 ES 03/05/2019 10:46 AM REL 8.0.642 Update 4 DT 02/01/2018 DB 03/01/2019  
 © 2019 Audatex North America, Inc.

THIS ESTIMATE HAS BEEN PREPARED BASED UPON THE USE OF ONE OR MORE AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE AFTERMARKET CRASH PARTS ARE PROVIDED BY THE PARTS MANUFACTURER OR DISTRIBUTOR RATHER THAN BY YOUR OWN MOTOR VEHICLE MANUFACTURER.

BY MY SIGNATURE BELOW, I ACKNOWLEDGE RECEIPT AND APPROVAL OF THIS ESTIMATE.

SIGNATURE

ANY PERSON WHO, WITH INTENT TO DEFRAUD OR KNOWING THAT HE IS FACILITATING A

**RESOLUTION NO.: 2019-30**

**INTRODUCED BY:** Mayor Annette M. Blackwell

**MOTION FOR ADOPTION BY:**

**A RESOLUTION AUTHORIZING THE ENGINEER TO BEGIN THE PREPARATION OF PLANS AND SPECIFICATIONS FOR SEWER REPAIRS AND THE RESURFACING OF DUNHAM ROAD FROM THE WALTON HILLS CORPORATION LINE TO TURNEY ROAD AND AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATION AGREEMENT BETWEEN CUYAHOGA COUNTY AND THE CITY OF MAPLE HEIGHTS, AND DECLARING AN EMERGENCY.**

**WHEREAS**, Dunham Road from the Walton Hills Corporation line to Turney Road is in need of sewer repairs and resurfacing; and

**WHEREAS**, the Ohio Department of Public Works has committed to directly disburse 70% of the project construction costs for both labor and materials, up to Four Hundred Twenty Thousand Four Hundred Twelve Dollars and Zero Cents (\$420,412.00), as required to complete the sewer repairs on Dunham Road from Schreiber Road to Turney Road; and

**WHEREAS**, the Cuyahoga County Department of Public Works has committed to utilize Maple Heights Sewer District 9 funds as required to supplement Ohio Public Works Commission and local sewer funds for the sewer repairs on Dunham Road from the Walton Hills Corporation line to Turney Road as required to complete the project; and

**WHEREAS**, the County of Cuyahoga has committed to reimburse the City of Maple Heights for up to Fifty Thousand Dollars and No Cents (\$50,000.00) for the cost of materials as required to complete the resurfacing of Dunham Road from the Walton Hills Corporation line to Turney Road; and

**WHEREAS**, the County of Cuyahoga has committed to reimburse the City of Maple Heights for 50% of the project construction costs for both labor and materials, up to One Hundred Twenty-Three Thousand Two Hundred Fifty-Five Dollars and No Cents (\$123,255.00), as required to complete the resurfacing of Dunham Road from the Walton Hills Corporation line to Turney Road.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio that:

**Section 1.** The City Engineer is hereby authorized to begin the preparation of plans and specifications for the repairs to sewers and the resurfacing of Dunham Road from the Walton Hills Corporation line to Turney Road and the Mayor is hereby authorized to enter into a Cooperation Agreement with the County of Cuyahoga when it is required.

**Section 2.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 3.** This Resolution constitutes an emergency measure necessary for the health, safety and general welfare of the residents of the City, and to complete the Project in the time specified for the award, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2019

\_\_\_\_\_  
Ron Jackson, Council President

\_\_\_\_\_  
Annette M. Blackwell, Mayor

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST:

\_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

**RESOLUTION NO. 2019-31**

**INTRODUCED BY:** Mayor Annette M. Blackwell

**MOTION FOR ADOPTION BY:**

**A RESOLUTION AUTHORIZING THE MAYOR AND SERVICE DIRECTOR TO ENTER INTO A PURCHASING PARTICIPATION AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE PURCHASE OF SODIUM CHLORIDE (ROCK SALT) FOR CONTRACTS AWARDED IN 2019, AND DECLARING AN EMERGENCY.**

**WHEREAS**, it is the responsibility of the City of Maple Heights to maintain and operate the roadways in the City for the safety of the community; and

**WHEREAS**, the Ohio Department of Transportation ("ODOT") invites all local governments and political subdivisions to partner with ODOT for the cooperative purchase of rock salt for 2019; and

**WHEREAS**, as a member of the State Cooperate Purchasing Program, the City of Maple Heights is eligible to participate in the ODOT program and was a program participant in previous salt contracts presently in effect; and

**WHEREAS**, in order to participate in this program, the City of Maple Heights must complete and submit the purchasing participation agreement for the purchase of Sodium Chloride (rock salt), attached hereto as Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, that:

**Section 1:** Council hereby authorizes the Mayor and Service Director to enter into the purchasing participation agreement, attached hereto as Exhibit A, with the Ohio Department of Transportation, for the purchase of sodium chloride to be awarded in 2019.

**Section 2:** The City of Maple Heights is hereby bound by all terms and conditions as established by ODOT in the participation agreement attached hereto as Exhibit A. Furthermore, the City agrees to directly pay vendors, for items it receives pursuant to the aforementioned contract.

**Section 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its Committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 4.** This Resolution constitutes an emergency measure necessary for the public peace, safety and general welfare of the City and for the further reason that it is necessary to meet the April 19, 2019 participation deadline, and provided it receives the affirmative vote of

two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_, 2019

\_\_\_\_\_  
Ron Jackson, Council President

\_\_\_\_\_  
Annette M. Blackwell, Mayor

Approved as to legal form:

\_\_\_\_\_  
Frank Consolo, Director of Law

ATTEST: \_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

I, Leonette F. Cicirella, Clerk of Council of the City of Maple Heights, County of Cuyahoga, State of Ohio, do hereby certify the above to be a true and exact copy of the original as contained in the records of my office and that the same has been and will remain duly posted as required by law.

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonette F. Cicirella, Clerk of Council

**RESOLUTION AUTHORIZING PARTICIPATION  
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2019**

**WHEREAS**, the **City of Maple Heights, County of Cuyahoga**, (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the road salt contract; and
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and**
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 19 **by 12:00 p.m.** The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

**NOW, THEREFORE**, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date

**THIS RESOLUTION MUST BE UPLOADED TO THE SALT PARTICIPATION WEBSITE BY NO LATER THAN FRIDAY,  
APRIL 19, 2019.**

PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.

**DUNHAM ROAD PROJECT FINANCING - ESTIMATED (4-1-19)**

**1.0 Project Financial Information (All Costs Rounded to Nearest Dollar)**

**1.1 Project Estimated Costs**

Engineering Services

Preliminary Design:	_____	.00	
Final Design:	_____	.00	
Construction Administration:	_____	.00	
Total Engineering Services:	a.) _____	.00	_____ %
Right of Way:	b.) _____	.00	
Construction:	c.) _____	.00	
Materials Purchased Directly:	d.) _____	.00	
Permits, Advertising, Legal:	e.) _____	.00	
Construction Contingencies:	f.) _____	.00	_____ %
Total Estimated Costs:	g.) _____	.00	

**1.2 Project Financial Resources**

Local Resources

Local In-Kind or Force Account:	a.) _____	.00	
Local Revenues: *** Combination of SCMR / Water & County Sewer Funds *****	b.) _____	.00	
Other Public Revenues:	c.) _____	.00	
<b>County Road Maintenance</b> :	d.) _____	.00	
USDA Rural Development:	e.) _____	.00	
OEPA / OWDA:	f.) _____	.00	
CDBG: County Entitlement or Community Dev. "Formula" Department of Development	g.) _____	.00	
Other: _____	h.) _____	.00	
Subtotal Local Resources:	i.) _____	\$365,758 .00	63.5 %

OPWC Funds (Check all requested and enter Amount)

Grant: _____ % of OPWC Funds	j.) _____	.00	
Loan: _____ % of OPWC Funds	k.) _____	.00	
Loan Assistance / Credit Enhancement:	l.) _____	.00	
Subtotal OPWC Funds:	m.) _____	\$210,000 .00	36.5 %
Total Financial Resources:	n.) _____	.00	_____ %