REMOVAL FROM RENTAL REGISTRATION AFFIDAVIT

Building Department

Property Information

Number and Street Name of Rental Property: _____

Reason for Removal:

- ☐ Property was transferred and recorded prior to January 1 of this year.
- ☐ Property is currently and has been owner occupied since January 1 of this year.
- ☐ Property is currently and has been vacant since January 1 of this year.
- ☐ Other: _____

_____

_____

Applicant Information

Name: _____

Company Name (if applicable): _____

Address: _____ City: _____ State: _____

Phone Number: _____ E-mail Address: _____

For the property listed above, I am the:

☐ **Property Owner**: A person, corporation, or limited liability company claiming, or in whom is invested, the ownership, dominion, or title of real property including but not limited to: holder of fee-simple title, holder of life-estate, holder of leasehold estate for an interim term of five years or more; a buyer under contract for deed; a mortgagee, receiver, executor or trustee in control of real property; but not including the holder of leasehold estate or a tenancy for initial term of less than five years. (MH Cod. Ord. 1486.01(f))

☐ **Agent in Charge**: A resident of Cuyahoga County, Ohio, who has been designated by the owner of a rental property located in the City of Maple Heights, to be the local agent-in-charge (AIC), to oversee the maintenance and financial obligations of the property, when the owner of the property does not reside in Cuyahoga County, Ohio. The agent in charge must be a resident of Cuyahoga County and register with the City for the property. (MH Cod. Ord. 1486.01(f))

Statement and Signature Information

I solemnly swear or affirm that the answers and information I have provided in this affidavit are true to the best of my knowledge or belief. By completing this Affidavit and signing below, I understand the regulations and penalties above related to this Removal from Rental Registration Affidavit and agree to abide by these regulations or face the penalties imposed by §1486.99, including but not limited to a fourth degree misdemeanor for a first offense, a third degree misdemeanor for a second offense, and a second degree misdemeanor for each and every subsequent offense. A separate violation shall be committed for each day and each rental unit that is not properly registered. Anyone falsifying information on this permit application is guilty of falsification per Cod. Ord. Sec. 606.10(a)(5), a first degree misdemeanor, punishable by a fine up to $1,000 and a jail term up to 180 days.

_____	_____	_____
Applicant's Printed Name	Applicant's Signature	Date